



## **How to Complete Your CAREER INQUIRY**

1. Go to [www.nebraskacareerconnections.org](http://www.nebraskacareerconnections.org)
  2. Click on "Log in"
  3. Type in your "User Name" and "Password"
  4. Now click on the "Career Exploration" tab in yellow
  5. Next click on the "Explore Careers by Clusters and Pathways."
  6. Choose one of the clusters in the outer colored/shaded areas outside of the circle. Some examples would be "Marketing" or "Information Technology" or "Human Services"
  7. Be patient & wait for the next screen. The next screen will take you to the "Career Pathways, Programs of Study, and Career Specialties" link. This link will be in a colored bar right under a small video box. Click on the colored bar entitled "Career Pathways, Programs of Study, and Career Specialties."
  8. Now choose/click on one of the Career Pathway names/titles in the colored bars under the yellow Career Pathway arrow.
  9. Next, a Pathway Description will open up. Now click on the "see more" option in the pathway description.
  10. Be patient & wait. Then scroll down a bit to find the "Career Specialties" tab in white and light blue. Click on the words "Career Specialties."
  11. Now you should see these options:
    - + High School Completion
    - + High School Completion & up to Two Years Beyond
    - + Associate Degree or Certificate
    - + Four-Year Degree
    - + Advanced Degree
  12. You can now click on every "±" sign to view careers in that pathway at each level of education.
  13. Next, choose a career by clicking on any one of the career names you are interested in listed in blue under a level of education.
- (OVER for more instructions) >

14. The career title should now appear with a description of the career. You will see a number of tabs to click on at the right side of the screen to answer the questions for your career inquiry.

Those tabs are labeled:

- Summary
- Tasks and Conditions
- Interests, Skills, & Work Values
- Education & Experience
- Salary & Outlook
- Related Occupations
- Additional Information

To answer all the questions click on these tabs:

Question #1 – Summary tab; Tasks & Conditions

Question #2 – Interests, Skills, & Work Values

Question #3 – Education & Experience

Question #4 – Interests, Skills, & Work Values

Question #5 – Salary & Outlook

Question #6 – Related Occupations

Question #7 – Education & Experience

Question #8 – Additional Information (or do your own internet web search)

Question #9 – Answer this from what you know about yourself from your interest & work values results

Question #10 – Apply your Bible knowledge to this question 😊

15. Carefully read through all the information to explore the career. You find all the information necessary to complete your entire career inquiry. It's so easy!

Important Note:

★ When you find careers of interest, always click on the yellow star to save it into "My Portfolio." Then you will be able to return to all your favorites!

Career Inquiry # \_\_\_\_\_

Name \_\_\_\_\_

Students must complete 3 career inquiries.

first

last

[www.nebraskacareerconnections.org](http://www.nebraskacareerconnections.org)

Name a career you want to learn more about and write it here:

CAREER: \_\_\_\_\_

*Use your Nebraska Career Connections account and search the internet to find out more about this profession and answer the following questions:*

1. Explain what people in this profession do all day. Summary of career and tasks.

---

---

---

---

---

---

---

2. Name interests related to this job, and what kind of skills do they use on the job?

---

---

---

---

---

---

---

3. Describe the kind of education and training this job or related jobs require?

---

---

---

---

---

---

---

4. What are the corresponding Work Values related to this job? Does this match with your top five Work Values in the Super's Work Value Inventory results?

---

---

---

---

---

5. How much demand will there be for this type of worker in the next ten years or so? (Click on the Salary & Outlook tab – check the Outlook percentage increase from this year to ten years from now – what is that percentage?)

---

---

---

6. Name “Related Occupations” you may be interested in (Click on Related Occupations tab):

---

---

---

---

7. Explain the kinds of opportunities available for people in this profession as they gain more education, experience, and/or training?

---

---

---

8. Write down two websites where you can find “Additional Information” specific to this career:

---

---

---

9. Describe the abilities and interests you have that might make this career a good fit for you?

---

---

---

---

---

10. Share three ways a job like this would allow you to honor God with your work?

---

---

---

---

---

IS THIS CAREER A FIT FOR YOU? CHECK ONE

- Yes! This is the career I sense God calling me to, and I would like to job shadow in this career.
- No.
- Maybe. It sounds nice but I need to pray and know more about this before I decide.